

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



August 15, 1980

ALL-COUNTY INFORMATION NOTICE I -85-80

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: LOCAL HEALTH RESPONSIBILITIES FOR MAINTAINING LISTS OF PERSONS
REQUESTING EPSDT SERVICES

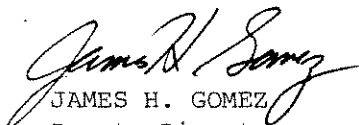
Attached is a copy of the Department of Health Services CHDP Program Letter #80-5 sent to all Community Child Health and Disability Prevention Program Directors and Deputy Directors and Directors of County Welfare Departments with EPSDT Units.

The letter provides information on the necessity for local health departments to keep lists of persons who have requested EPSDT services. Since the lists primarily consist of persons who have requested services at the time of their AFDC application, placement in out-of-home care, or renewal of assistance, it is important that welfare departments provide such information to the local health department in a timely manner.

The lists will be used to draw samples of cases for federal reviews of compliance with EPSDT regulations.

If you have any questions please contact Marilyn B. Lewis, Social Service Consultant, at (916) 323-2932.

Sincerely,


JAMES H. GOMEZ
Deputy Director

Attachment

cc: CWDA

DEPARTMENT OF HEALTH SERVICES

714/744 P STREET

SACRAMENTO, CA 95814

(916) 322-4780



May 22, 1980

CHDP Program Letter #80-5

To: Community Child Health and Disability Prevention Program Directors
and Deputy Directors and Directors of County Welfare Departments
with EPSDT Units

Subject: Local Program Responsibilities for Maintaining Lists of Persons
Requesting Services

The revised Federal regulations require that each month four distinct and separate lists be available at the State or local level (42 CFR 441.90(b)(1)). These lists will be used to draw samples of cases for federal reviews of CHDP compliance with EPSDT regulations.

Completion of the monthly list of AFDC recipients requesting services and the dates of these requests (42 CFR 441.90(b)(iii)) will be the responsibility of the local CHDP program. Children eligible for Medi-Cal under any program other than AFDC cash grant should not be included in the list. A sample drawn from these monthly lists will be used to audit the service delivery requirements of the regulations.

The Department of Social Services (DSS) issued two letters, All County Letter #79-68, and All County Letter #79-69, that describe the responsibilities of eligibility and social services staff.

All County Letter #79-68 requires eligibility workers to make CHDP referrals. It states, "When the applicant or recipient wants CHDP services, ("Yes" in the Social Services question's Part B on the CA-2 or question 13 on the CA-20), a referral is made in accordance with local income maintenance, Social Services and CHDP program arrangements."

All County Letter #79-69 outlines the responsibilities of social service staff when placing children in foster homes and other child care facilities.

Compiling the Monthly List

To compile the necessary information, one of the following must be done by the local CHDP program:

- A. MAINTAIN A MONTHLY FILE OF REFERRAL AND REQUEST FORMS BY MONTH OF REQUEST FOR SERVICES.

The referral and request forms must include the names, Medi-Cal number and dates of request for services. Each month's file combines and contains:

1. Referral forms received from the welfare department for AFDC families. For redetermination applicants, the form is to be filed by the month in which the request was made. For new applicants, or re-applications after a period of ineligibility, the form is to be filed by the month in which eligibility is determined.
2. Referral forms received from the welfare department or placement worker for AFDC-foster care children. The form is to be filed by the month in which the actual request for services was made.
3. Requests for CHDP services which AFDC recipients make directly to the CHDP program administration. These must be filed by the month in which the request was made. Persons who request services directly from a provider or persons receiving CHDP services on a "walk-in" basis from a county clinic should not be included in this file.*

OR

B. MAINTAIN A MONTHLY LIST OF ALL INDIVIDUALS REQUESTING SERVICES.

The list must include the names, Medi-Cal number and dates of request for:

1. All AFDC recipients referred from the welfare department by the month in which the request was made. For new applicants, the date of request is the date eligibility is determined.
2. All AFDC-foster care children referred from the welfare department or placement worker by month in which the request was made.
3. All requests by AFDC recipients made directly to the CHDP program. Persons requesting services directly from a provider or persons receiving CHDP on a "walk-in" basis from county clinics should not be included in the list.*

A computerized list, if available, is acceptable. If the choice is to maintain a list, it will be necessary to be able to link names on this list with a referral or request form. If you currently have a list in place, contact your regional consultant to determine if your listing will be sufficient for this purpose.

Monthly Count

A count of the total number of individuals requesting services each month must be made by the local program and be available to the State.

- * Since CHDP programs are administered in the local health department, programs should use their best judgment in determining whether a request for services is being made to program administration (which would be included in the list) or if a request for appointment is being made to the health department as a provider of services (which would not appear on the list).

Effective Date

Please begin maintaining these monthly files or lists immediately. A file or list must be compiled for every month beginning with October 1979. These files should be up to date by June 15, 1980.

Quarterly Child Health Status Report

The State has recently been notified that the Health Care Financing Administration plans to modify the required EPSDT statistical information submitted by the State. The proposed reporting requirements have been under development for about three years and differ from current requirements in that information will be requested for all Medi-Cal beneficiaries. In addition to AFDC cash recipients, this will include all Medi-Cal-only beneficiaries and all persons receiving Medi-Cal on the basis of receipt of a cash payment including SSI/SSP.

The Quarterly Child Health Status Report is mentioned at this time to alert local programs that, in the future, it will be necessary to collect similar data on all Medi-Cal eligible recipients who request services, and to report this to the State for completion of this federal report. You do not need to be collecting this information at this time. We will inform you about any further developments of this issue.

If you have any questions, or need assistance, please contact your regional consultant.

Siegried A. Centerwall MD

Siegried A. Centerwall, M.D., Chief
Child Health and Disability
Prevention Branch